

Penallta House,  
Tredomen Park,  
Ystrad Mynach,  
Hengoed CF82 7PG

Ty Penallta,  
Parc Tredomen,  
Ystrad Mynach,  
Hengoed CF82 7PG



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For all enquiries relating to this agenda please contact Charlotte Evans  
(Tel: 01443 864210 Email: [EVANSCA1@caerphilly.gov.uk](mailto:EVANSCA1@caerphilly.gov.uk))

**Date: 1st June 2016**

Dear Sir/Madam,

A meeting of the **Audit Committee** will be held **Sirhowy Room, Penallta House, Tredomen, Ystrad Mynach** on **Wednesday, 8th June, 2016** at **10.00 am** to consider the matters contained in the following agenda.

Yours faithfully,

A handwritten signature in blue ink that reads 'Chris Burns'.

**Chris Burns**  
INTERIM CHIEF EXECUTIVE

## AGENDA

Pages

- 1 To appoint a Chair and Vice-Chair for the Ensuing Year.
- 2 To receive apologies for absence.
- 3 Declarations of Interest.  
Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution and the Code of Conduct for both Councillors and Officers.

To approve and sign the following minutes: -

- 4 Audit Committee held on 9th March 2016.

A greener place Man gwyrddach



To receive and consider the following reports: -

5	2016 Audit Plan - Caerphilly County Borough Council.	5 - 22
6	Draft Annual Governance Statement For 2015/16.	23 - 44
7	Regulator Proposals for Improvement Progress Update.	45 - 50
8	Audit Committee Forward Work Programme.	51 - 54

To receive and note the following information items:-

9	Regulation of Investigatory Powers Act 2000.	55 - 58
10	Officers Declarations of Gifts and Hospitality.	59 - 62
11	Register of Employees' Interests Forms During 2015/16.	63 - 72

*\*If a member of the Audit Committee wishes for any of the above information reports to be brought forward for discussion at the meeting please contact Charlotte Evans, 01443 864210, by 10.00 a.m. on Tuesday 7th June 2016.*

**Circulation:**

Councillors L. Ackerman, Mrs E.M. Aldworth, Mrs K.R. Baker, D.G. Carter, N. Dix, Ms J. Gale, C. Hawker, Ms J.G. Jones, Mrs G.D. Oliver, J.A. Pritchard, D. Rees (Chair) and J. Simmonds

Lay Member – Mr N.D. Yates (Vice Chair)

Auditors - Ms S.J. Byrne (Wales Audit Office), Ms N. Jenkins (Wales Audit Office), Laura Hallez (Grant Thornton UK LLP) and Barrie Morris (Grant Thornton UK LLP)

And Appropriate Officers.